

Data Protection Statement for Stove Shop

Customers' personal contact details will only be used for the purposes of fulfilling orders and completion of installation works, arranging deliveries etc.

Stove Shop (SW) Ltd, records customer contact details, may take photographs of properties for the purposes of producing quotations for work, and take payments using debit/credit cards.

When taking payments by phone, or in person, Stove Shop (SW Ltd) will make payments directly onto a card payment machine in line with current Financial Regulations.

Use of any photographs of completed installations for advertising, etc. will only be made with the express permission of the customer and personal data will not be included.

Personal details will only be kept for as long as required for warranty, law and taxation purposes and will then be destroyed.

Customer information will not be forwarded to any third parties for the purposes of marketing etc.

Notices are displayed within the showroom to inform customers that CCTV is in operation. CCTV is used primarily for public safety and product security and is not used for any other purposes.

Staff records are kept securely within the main office, and details are not shared with any third party without the individual's permission. Retention of such records is for the duration of the employees' relationship with the company.

Suppliers' details will only be retained for the duration of the company's relationship with the company, as required by law and for tax purposes, and any personal data will be kept secure.

Telephone calls made to/from the company are not recorded for any purpose.

Stove Shop does not "cold call", send out unsolicited marketing information, or send existing customers any unsolicited marketing mailshots/emails or advertisements for their own, or third party products.